

## Sullivan County NH

**Type of meeting:** Board of Commissioners' Special Awards Presentation & Regular Business Meeting

**Date/Time:** Tuesday - Jan 3, 2006; 1 PM Presentation | 1:30 PM Regular Meeting

**Place:** Newport County Complex, 14 Main Street Newport NH, Commissioners Conference Room.

**ATTENDEES:** Commissioner Donald S. Clarke - *Chair*; Ed Gil de Rubio - *County Manager*; Sheriff Michael Prozzo; Scott Hagar - *Department of Corrections Superintendent*; Captain John Milliken, Sergeant. Douglass Roberts; Lori Blake - DOC Secretary; Joan Silver - DOC Nurse; Correctional Officers: Bryant Brown, Donna Chartier, Dan Gokey, Christina Granger, Terry Hackett, Sean Mellish, Heather Murphy. **OTHER ATTENDEES:** A number of family members of the Correctional Officers and Commissioners Office Staff.

### 1 PM Awards Presentation

Superintendent Hagar presented the following awards to:

#### 2005 Perfect Attendance Awards

Lori Blake, Terry Hackett, Bryant Brown, Donna Chartier, Dan Gokey, Joan Silver, Christina Granger, Sean Mellish and Heather Murphy.

#### 2004/2005 Consecutive Year Perfect Attendance Awards

Lori Blake, Terry Hackett, Sean Mellish and Heather Murphy.

#### 2005 D.O.C. Employee of the Year Award

Charles "Joe" Brooken

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### Public Business Meeting

**ATTENDEES:** Commissioner Donald S. Clarke - *Chair*, Ben Nelson - *Vice Chair* and Ethel Jarvis - *Clerk*; Ed Gil de Rubio - *County Manager*; Sheriff Michael Prozzo; Scott Hagar - *Department of Corrections Superintendent*; Sharon Johnson-Callum (minute taker).

**1:30** Commissioner Clarke opened the regular business meeting. Sheriff Prozzo led all in the *Pledge of Allegiance*.

#### **AGENDA ITEM NO. 1 MEETING MINUTES**

##### **AGENDA ITEM NO. 1.A. DECEMBER 20, 2005 PUBLIC MEETING MINUTES**

The minute taker noted a bracket was added to page 3 to clarify the dollar amount Commissioner Clarke spoke of. Commissioner Jarvis noted a name correction.

- 1:35 A motion was made by Commissioner Nelson to approve the Dec 20<sup>th</sup> Public Meeting Minutes with the two corrections. Commissioner Jarvis seconded the motion. There was no discussion. A voice vote was taken. The motion carried, unanimously.**

AGENDA ITEM NO. 1.B. DEC 21 WORK SESSION – EXECUTIVE SESSION RSA 91-A.3.II.C. UNION  
NEGOTIATIONS MEETING MINUTES

- 1:36 A motion was made by Commissioner Nelson to accept and make public the December 21, 2006 Work Session – Executive Session Meeting Minutes. Commissioner Jarvis seconded the motion. There was no discussion. A voice vote was taken. The motion carried, unanimously.**

AGENDA ITEM NO. 2 GRANT APPLICATION UPDATE

GPS UNITS - Sheriff Prozzo received \$12,863 from Western NH SOU for GPS Units.

OPERATION STREETSWEEPER GRANT – \$6, 853.07

Sheriff Prozzo disbursed a copy of a letter (see copy that follows) from the U.S. Attorney's Office, notifying the Sheriff he received approval for funds of \$6,853.07 to purchase eight Tasers. Sheriff's Office is responsible for staff training cost.

- 1:39 A motion was made by Commissioner Jarvis to accept the [\$6,853.07] grant for the Tasers. Commissioner Nelson seconded the motion. There was no discussion. A voice vote was taken. The motion carried, unanimously.**

Sheriff noted a press release would be distributed regarding the approved grant funds.



U.S. Department of Justice

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District of New Hampshire

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12 Federal Street  
Concord, New Hampshire 03301

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December 27, 2005

Sheriff Michael L. Varro  
Sullivan County Sheriff's Department  
14 Main Street  
P.O. Box 27  
Newport, NH 05773-0027

Re: Operation Streetsweeper Funding Request

Dear Sheriff Varro:

Please be advised that your request dated December 16, 2005, for an Operation Streetsweeper grant has been granted in the amount of \$6,833.07, to be used towards the purchase of eight Truats and the associated equipment detailed in your grant request.

It will be necessary for you to sign a Memorandum of Understanding with our Office. It will also be necessary for you to designate a supervisory official to act as a point of contact for the disbursement of funds. These matters, as well as the logistics of how your agency may actually receive payment of the funds, may be worked out with our Budget Officer, Ms. Linda McAllister. I would suggest that you or your designated supervisory official contact Ms. McAllister as soon as possible.

If I may be of further assistance in regard to this or any other matter, please do not hesitate to call me or my Law Enforcement Coordinator, Mark Tang, directly.

Very truly yours,

*Tom Colantuono*  
Thomas P. Colantuono  
United States Attorney

TPC:rl

NH STATE HIGHWAY SAFETY GRANT: RADAR - \$1,290

Sheriff Prozzo discussed the NH State Highway Safety grant received of \$645. It is a 50/50 match grant.

NH STATE HIGHWAY SAFETY GRANT: TIRE DEFLATION DEVICES (2) \$1,053.52

The funds pay for the spike system. This will equip all marked units with the spike system. This also is a 50/50 grant.

Sheriff Prozzo advised this would be the last Highway Safety grant for equipment, as funds are to purchase first time equipment only.

**1:42 A motion was made by Commissioner Nelson to authorize the Chair to sign the two grant agreements, for radar and spikes. Commissioner Jarvis seconded the motion. There was no discussion. A voice vote was taken. The motion carried, unanimously.**

NH STATE DEPARTMENT OF SAFETY: LETPP COMPETITIVE (COMMUNICATION) GRANT \$48,491

Sheriff Prozzo noted these funds were part of a Homeland Security Grant \$1,255,278.60 the State is received for communication systems. The Sheriff's Office is working in conjunction with Claremont Police Department to add one more repeater system. They currently have two repeaters; and, this one would allow them to return one to Glidden Hill. The tower is still there, and it would be to purchase the base unit. This would increase security for citizens and the Sheriff's Office. The EMS units, fire departments and police all have the ability to be on the Sheriff's radio frequency.

**1:46 A motion was made by Commissioner Nelson to authorize the Chairman to sign the communications grant. Commissioner Jarvis seconded the motion. There was no discussion. A voice vote was taken. The motion carried, unanimously.**

#### SIDE NOTE - UNITY COVERAGE

Commissioner Jarvis inquired about the status of Sheriff Office coverage in Unity during Saturday, the day of the floods. Sheriff noted the Deputy assigned to Unity, stayed in Unity that day until eleven. He noted their Unity contract stipulates they are to provide 30 hours. Occasionally they assist other towns in that area, they do provide the 30 hours, within the six days a week. During those days, the shifts vary. When the Sheriff's Office is not covering for Unity, the State Police take over.

#### SIDE NOTE - GRANT-IN AID TRAIL MAINTENANCE CONTRACTS

The County Manager received a copy of a letter from Councilor Ray Burton, today, pertaining to FEMA grant funds approved for \$134,712.39 to be distributed to snowmobile/ATV clubs located throughout New Hampshire in the counties affected by the October flooding. The funds are intended to rebuild trails and bridges ruined by the flooding. The following clubs in the Sullivan County area were approved:

- Crescent Lake Regional Sno-Riders \$11,500
- Hidden Valley Sno-Riders SMC \$26,547
- Lake Sunapee Snowmobile Club \$19,371.85

- Sullivan County ATV Club \$11,125.74
- Tri-Town Trailblazers \$23,950
- Twin Ridge Mountaineers SMC \$23,230

Mr. Gil de Rubio noted this was a total of \$115,724.59 coming in to the county area, thought it was very good, and would copy the Commissioners the letter and do a press release.

1:53 Sheriff Prozzo left the meeting.

#### **AGENDA ITEM NO. 3 REVIEW AND ELECTION OF 2006 OFFICERS**

Commissioner Nelson noted he was content with the current status quo.

**1:54 A motion was made by Commission Nelson to approve the current officers [Commissioner Clarke as Chair, Commissioner Nelson as Vice Chair and Commissioner Jarvis as Clerk]. Commissioner Jarvis seconded the motion. There was no discussion. A voice vote was taken. The motion carried, unanimously.**

#### **AGENDA ITEM NO. 4 COUNTY MANAGER'S REPORT**

SULLIVAN COUNTY CRIMINAL JUSTICE COORDINATING COMMITTEE - Planned to meet Tue, Jan 10, 2006 for a noontime working lunch. The County Manager noted the Superintendent was drafting an agenda and the County Manager will send that with a memo tomorrow. They will e-mail it to all committee members in advance.

FY 06 BUDGET UPDATE – Department Head/Elected Official budgets are due back to the County Manager Friday, Jan 13<sup>th</sup>.

REGISTRY OF DEEDS AND COUNTY ATTORNEY SPACE – The County Manager invited the Board to view the new room completed on the second floor landing for the Registry of Deeds, and the room where the second Assistant County Attorney would be located - beside the County Attorney's Office. The latter has been repainted and Facilities staff is assembling the furniture. The County Manger briefly discussed a few other updates to be done in those areas.

SULLIVAN COUNTY HEALTH CARE: NAME CHANGE – The County Manager will meet with Sullivan County Health Care Administrator, Courtney Marshall, to develop a promotional plan regarding the new name. The Board of Commissioners has received no negative feedback.

MEDICAID RATE INCREASE – The Board of Commissioners and County Manager briefly discussed the increase to the Medicaid rate and their own projections on how that would increase the revenues. They concurred a public announcement was needed on the issue.

SULLIVAN COUNTY HEALTHCARE: SURETY BOND – The County Manager noted he copied an E-mail to the Board pertaining to the NH State Surveyors dislike of Primex communication of their surety bond. He noted, in the past, when surveyors requested a copy Primex supplied it on a Certificate of Coverage, a process no longer acceptable by the State. He noted other counties with Primex were be confronted with the same issue. Mr. Gil de Rubio noted Mr. Marshall will

report on this at the next Board meeting, and in the meantime has requested the County Attorney to review the matter. Mr. Gil de Rubio noted NH Primex is very annoyed with this change.

VACATION - Mr. Gil de Rubio has planned a vacation from February 17<sup>th</sup> – 27<sup>th</sup>.

FY07 BUDGET\COUNTY REPORT TIME LINE – As requested by the Delegation, the Convention date will be moved back a week, and an updated FY 07 Budget\county Report Time Line will be disbursed to reflect this change. The time line will also include a notation as to when the County Manager, and E.F.C. Chair and Delegates should set a date to reconvene before the Convention to review the budget.

#### **AGENDA ITEM NO. 5 COMMISSIONERS REPORT**

NHAC Commissioner Council meeting to be held Fri, Jan 6, at 10 a.m. The NHAC Legislative Committee will be meeting the same day. Commissioner Clarke attending both.

Commissioner Clarke noted the Medicaid rate increase would affect a few other items, such as reducing the Proshare and increasing MQIP. The County Manager is considering submitting his budget without the ProShare.

Commission Clarke requested Ms. Johnson-Callum to check on when the next Upper Valley Lake Sunapee Regional Planning Commission meeting would be and to send him a reminder.

No reports from Commissioner Jarvis and Nelson.

#### **AGENDA ITEM NO. 6 PUBLIC PARTICIPATION**

Superintendent Scott Hagar provided a brief update on DOC items below:

CENSUS – Approximate census around 78, with 9 at the THU. Some still in an administrative transfer out of building due to the need to separate inmates or that the charges to the inmate were made by two counties.

STAFFING - They are down one Correctional Officer and one nurse position. They have a good pool of applicants to choose from, and accordingly, are take their time to decide.

S.C.I.P. – (Sullivan County Intervention Program – Governor's Commission funded). Superintendent Hagar noted S.C.I.P. contracted Joy Buckingham for the program and currently have nineteen (19) participants.

FUND RAISING – Mr. Hagar noted Correctional Officer Bryant Brown presented the Alstead Select Board with a check of \$1,000, which were the funds raised during the Basketball Challenge and bake sale.

SIDE NOTE - Commissioner Nelson inquired on the status of the Superior Court judge. The County Manager indicated he had heard no further updates. The County Manager noted he met with the State to discuss the teleconferencing and that the State would review and get back to

them.

CORRECTIONAL FACILITY LEGISLATION – Superintendent Hagar noted he was tracking legislation either pending or approved that pertained to: jail staff training, pre trial incarceration, and per diem rate paid from NH State for inmates sentenced by State to County jail – exceeding 12 month period. Per request, Mr. Hagar will forward the Commissioners a copy of the one of the bills.

The Board and County Manger encouraged Superintendent Hagar to check with the NHAC Correctional Affiliate to see who represented them on the NHAC Legislative Committee. He confirmed he would do this.

**2:23 A motion was by Commissioner Nelson to adjourn the meeting. Commissioner Jarvis seconded the motion. There was no discussion. A voice vote was taken. The motion carried, unanimously.**

*Respectfully submitted,*

A handwritten signature in cursive script that reads "Ethel Jarvis".

*Ethel Jarvis, Clerk  
Board of Commissioners*

*EJ/s.j-c.*